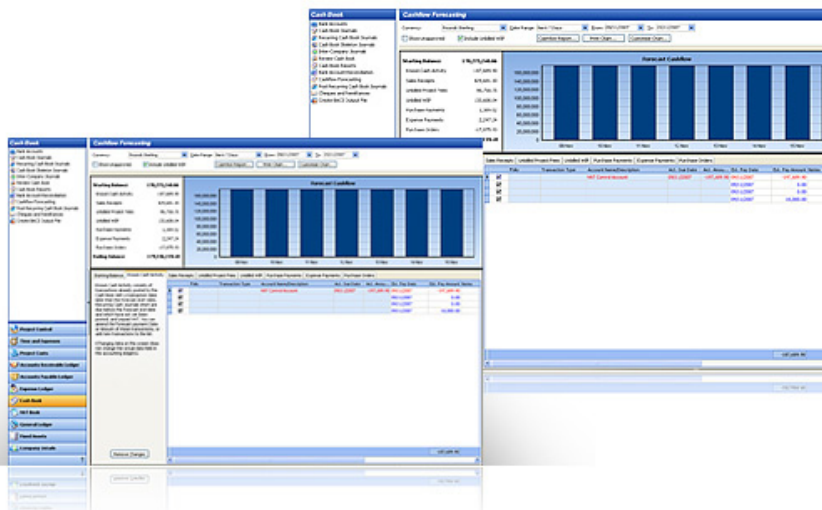




**Professional services delivered to a high standard**

## FINANCIALS fact sheet

## SKYENTERPRISE software



Financials forms part of the fully integrated SkyEnterprise system. It is available separately if required. It allows full access to all Ledgers, cash flow forecasting, and control accounts plus extensive reports and reviews. It also contains all the features of Time & Expense and Project Management.

## FEATURES of financials

- ▶ Access to all ledgers – General, Purchase, Sales, Expense, plus VAT Book, Cash Book, and Fixed Assets
- ▶ Process Period End/Month End and Year End
- ▶ Review supplier balances, use Purchase Invoice register
- ▶ Pay expenses and review personnel balances
- ▶ Set up bank accounts, perform bank account reconciliation, BACS output, and cash flow forecasting
- ▶ Many more in-built fully editable reports and customisable reviews (export or email directly from system)
- ▶ Generate and print or email invoices directly from system
- ▶ Create and authorise purchase orders for project or non project related costs

### Adaptable software for your current and future needs:

- ▶ System is multi-company and multi-currency
- ▶ Use in any industry and configure to your specifications.
- ▶ System is modular so choose which modules are suitable for you. Add further modules as and when you are ready.
- ▶ Purchase licences to meet your needs now, then add more licences later as necessary.
- ▶ Different licence types according to your requirements.
- ▶ Control user-rights to the system to minimise error.

### Efficient, cost-effective, responsive software, providing huge business benefits:

- ▶ Import/Export data function
- ▶ Email reminders for any tasks (authorise purchase order, chase invoice payment etc.)
- ▶ Wizards & help-text for intuitive use.
- ▶ Track all payments/invoices to ensure that your cashflow is monitored.

### Dynamic integrated e-business solutions which optimise Microsoft technologies:

- ▶ Log timesheets & expenses via the web, which are then ready to authorise in real-time.
- ▶ Fully integrated with other modules in SkyEnterprise.

- ▶ Extract invoices from time/costs entered or fees for projects
- ▶ Flexible invoices. Defer or write off items if necessary
- ▶ Generate and print or email invoices directly from system
- ▶ Generate extensive project reports and customize interactive reviews for projects. Export/email reviews & reports
- ▶ Drill-down facility to view all transactions relating to projects, clients, ledger entries etc.
- ▶ Receive & make payments against client/supplier invoices
- ▶ Review client/vendor/personnel balances, project status, timesheets, profitability, work in progress, general ledger
- ▶ Create credit notes
- ▶ Extensive management information through use of user-definable classifications
- ▶ Access to General Tables (where default settings such as expense claim categories, overhead time categories, and working days are added to and/or amended)
- ▶ View & Enter timesheets and expenses
- ▶ Authorize timesheet and expense entries
- ▶ Email reminders for all tasks (configured to your specifications)

## Resource Planning, Tender Tracking/Estimates, and Business Planning

Are all available to add to the Financials module of SkyEnterprise if you require further functionality. Fact sheets are available for these additional capabilities on our website. These will maximize the potential of your system and give you added benefits.

### Resource Planning capabilities:

- ▶ View all members of personnel and hours already allocated
- ▶ Allocate hours for new projects
- ▶ View remaining hours available to book to new projects

### Tender Tracking/Estimates capabilities:

- ▶ Set up tenders or estimates for future projects
- ▶ Monitor time & costs
- ▶ Compare data to actual project data for profitability analysis

### Business Planning capabilities:

- ▶ View business trends taken from your project/financial data
- ▶ Information available as Grids and graphs
- ▶ Interactive capabilities to meet your analysis requirements

### In-depth analysis tools, analysing the management information you need, the way you need it:

- ▶ 10 user-definable classifications for management information analysis
- ▶ Reviews & reports can be exported or emailed. Reports can be sorted & grouped or filtered. Reviews can be customised to a vast extent. Reviews and reports are available in this module for complete project data analysis.
- ▶ Extensive drill down capabilities for all reviews enabling the user to easily view original transactions.
- ▶ Analysis by chart/graph
- ▶ All standard accounting ledgers are available with corresponding reports (general, purchase, sales, expense) plus Cash Book (including Cashflow forecasting), VAT Book, Fixed Assets, period end & year end processing.

### SkyEnterprise core Modules

- ▶ Time & Expense
- ▶ Project Management
- ▶ Financials
- ▶ Payroll
- ▶ Human Resources

### Additional Modules

- ▶ Tender Tracking/Estimates
- ▶ Resource Planning
- ▶ Business Planning

SkyEnterprise is a fully integrated system - therefore any data input into one part of the system is automatically available in the parts you use.

SkyEnterprise is a comprehensive tool for business financials, project management, payroll and human resources in one application.