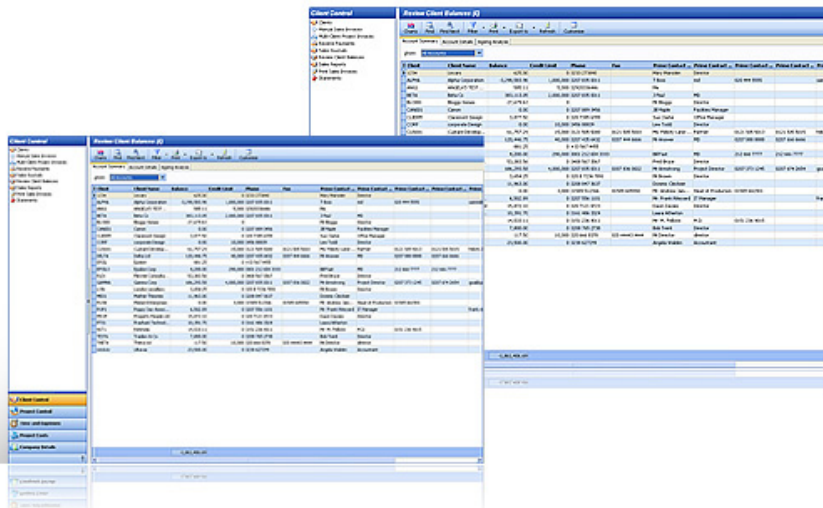




**Adaptability**  
for your current  
and future needs

## PROJECT MANAGEMENT fact sheet

## SKYENTERPRISE software



Project Management forms part of the fully integrated SkyEnterprise system. It is available separately if required. It contains full project control and invoicing capabilities, plus extensive reports and reviews, as well as all the features of Time & Expense. User-rights are fully controllable so you can always restrict the features that users are allowed access to.

### Adaptable software for your current and future needs:

- ▶ Use in any industry and configure to your specifications.
- ▶ System is multi-company and multi-currency
- ▶ System is modular so choose which modules are suitable for you. Add further modules as and when you are ready.
- ▶ Purchase licences to meet your needs now, then add more licences later as necessary.
- ▶ Different licence types according to your requirements.
- ▶ Control user-rights to the system to minimise error.

### Efficient, cost-effective, responsive software, providing huge business benefits:

- ▶ Import/Export data function
- ▶ Email reminders for any tasks (authorise purchase order, chase invoice payment etc.)
- ▶ Full invoicing capabilities with defer/write off options.
- ▶ Receive payments against invoices and review client balances. Email invoices directly from system.
- ▶ Set-up suppliers. Purchase order creation and authorisation – keep track of ordered and delivered items and bill third party costs to clients.
- ▶ Wizards & help-text for intuitive use.

## FEATURES of Project Management

- ▶ Project creation
- ▶ Management of different types of projects via project categories
- ▶ Create and authorise purchase orders for project or non project related costs
- ▶ Review supplier balances, use Purchase Invoice register
- ▶ Flexible invoices. Defer or write off items if necessary
- ▶ Generate and print, or email invoices directly from system
- ▶ Generate extensive project reports and customise interactive reviews for projects. Export/email reviews and reports
- ▶ Drill-down facility to view all transactions relating to projects or clients
- ▶ Receive payments against invoices

- ▶ Review client balances, project status, timesheets and profitability
- ▶ Create credit notes
- ▶ Extensive management information through use of user-definable classifications
- ▶ Access to General Tables (where default settings such as expense claim categories, and working days are added to and/or amended)
- ▶ View and enter timesheets and expenses
- ▶ Authorise timesheet and expense entries
- ▶ Customisable reviews (fully exportable)
- ▶ Email reminders for all tasks (configured to your specifications)

## Resource Planning, Tender Tracking/Estimates, and Business Planning

Are all available to add to the Project Management module of SkyEnterprise if you require further functionality. Fact sheets are available for these additional capabilities on our website. These will maximize the potential of your system and give you added benefits.

### Resource Planning capabilities:

- ▶ View all members of personnel and hours already allocated
- ▶ Allocate hours for new projects
- ▶ View remaining hours available to book to new projects

### Tender Tracking/Estimates capabilities:

- ▶ Set up tenders or estimates for future projects
- ▶ Monitor time & costs
- ▶ Compare data to actual project data for profitability analysis

### Business Planning capabilities:

- ▶ View business trends taken from your project/financial data
- ▶ Information available as Grids and graphs
- ▶ Interactive capabilities to meet your analysis requirements

### Dynamic integrated e-business solutions which optimise Microsoft technologies:

- ▶ Log timesheets & expenses via the web, which are then ready to authorise in real-time.
- ▶ Fully integrated with other modules in SkyEnterprise.

### In-depth analysis tools, analysing the management information you need, the way you need it:

- ▶ 10 user-definable classifications for management information analysis
- ▶ Reviews & reports can be exported or emailed. Reports can be sorted & grouped or filtered. Reviews can be customised to a vast extent. Reviews and reports are available in this module for complete project data analysis.
- ▶ Extensive drill down capabilities for all reviews enabling the user to easily view original transactions.
- ▶ Analysis by chart/graph

### SkyEnterprise core Modules

- ▶ Time & Expense
- ▶ Project Management
- ▶ Financials
- ▶ Payroll
- ▶ Human Resources

### Additional Modules

- ▶ Tender Tracking/Estimates
- ▶ Resource Planning
- ▶ Business Planning

SkyEnterprise is a fully integrated system - therefore any data input into one part of the system is automatically available in the parts you use.

SkyEnterprise is a comprehensive tool for business financials, project management, payroll and human resources in one application.

"We were looking for an integrated Timesheet, Project Management & Accounts Package and although many suppliers said they could provide the solution – it was all about bolt on and add ins. However, in SkyEnterprise, we found exactly what we were looking for. They [Skynet] even helped us with some custom development."

**Pilat Europe**